

**Sevenoaks District Council
Business Flood Support Scheme**

Application Appraisal

Business: Sundridge Supermarket Ltd
Address: 144 Main Road, Sundridge, TN14 6ET
Contact: [REDACTED] 01959 563776
Amount requested: £ 2,664.66

1. Eligibility

Small or Medium sized business?	Yes
In an area affected by coastal or inland flooding?	Yes
Has a bank account?	Yes
Has audited or independently examined accounts?	Yes
Evidence of flooding included?	Yes
Evidence of Insurance claim made, if flooded?	No – didn't claim – due to effect on premiums
Sustained loss as a result of flooding?	Yes
Evidence of cost incurred included?	Yes

2. Extent to which flooded

Wasn't flooded – used sandbags, but lost trading due to limited access for customers

3. Impact of flooding

Loss of trade due to flooding to front of premises

4. Grant requested

Item	Amount requested
Loss of trade	£2,664.66

5. Freehold or Leasehold

Freehold

6. State Aid

No

**Sevenoaks District Council
Business Flood Support Scheme
Application Form**

Please read the accompanying scheme guidelines carefully before completing the application form. If you have any queries regarding the application process, please contact Simon Davies at Sevenoaks District Council, Argyle Road, Sevenoaks, Kent, TN13 1HG. Tel: 01732 227000. Email grants@sevenoaks.gov.uk.

Funding of up to £25,000 per application is available to small and medium sized businesses in flood affected areas that have been impacted by the floods and suffered a significant loss of trade. Small and medium sized businesses are usually defined as businesses with 250 employees or less. If your business is larger than this, we would be happy to discuss eligibility with you.

Please complete this application form electronically – we cannot accept hand-written applications

1. YOUR DETAILS

Please tell us:

- 1.1 Name of business: *SUNDRIDGE SUPERMARKET LTD*
- 1.2 Contact name: [REDACTED]
- 1.3 Position in organisation (if applicable): *Director*
- 1.4 Business address and postcode: *144, MAIN RD, SUNDRIDGE, TN14 6ET*
- 1.5 Email: [REDACTED]
- 1.6 Telephone number: *01959563776* Mobile: [REDACTED]
- 1.7 Website: *N/A*
- 1.8 Are you VAT Registered? *YES*
- 1.9 VAT Registration number *702968229*

2. INFORMATION ABOUT HOW YOU WOULD USE A GRANT

2.1 Date(s) on which flooding affected your business: 17-01-2014

2.2 Have you filed a claim with your insurer? NO

2.3 If no, please say why? It will increase my next premium. The compensation I receive will affect on premium for long term

2.4 If yes, what is the status/outcome of the claim?

2.5 What is the result of the impact of flooding on your business?

- Direct damage and loss to premises
- Direct damage and loss to equipment/stock
- Loss of trading due to limited access to premises, equipment or stock
- Loss of trading due to limited access to customers and/or suppliers

- Other (please outline)

2.6 Please provide a written description detailing the extent of flooding in/around your business and the damage/impact to your business. Please set out your current ability to trade. Please include with your claim submission a map showing the location of flooding around your property and include any photographs of the damage caused. Please include with your claim submission a copy of any claim you have made to your insurer for this event:

Flood water had come from Breasted By A25 towards To Sundridge at the same time overspit to my business from the Downhill into my forecourt. I used the sand bags [I bought them council not give them to business] to stop the water come into the shop. then water go Threw my ALLEYWAY into the river.

2.7 How will you spend a grant from the Business Flood Support Scheme?

Installing a floodgate. Estimate attached.

2.8 If you are claiming for loss of trade, please set out how this amount was calculated:

I have attached four Friday trading taking copies the average taking of the day) £2,664.66.

2.9 Has repair/remedial work been started to your business? No

2.10 If not, when will the work be carried out? waiting for the outcome of this reply.

2.11 Do you have the necessary legal agreements, insurances and processes in place to deliver the required improvements?

I have insurance but it's not cover this requirement.

3. CLAIM COSTS

- 3.1 What is the total expected cost of the impact to your business? £2,664.66
- 3.2 What is the total value of the claim to your insurer? £ NIL
- 3.3 Total amount requested from the Business Flood Support Scheme £ ~~2,664.66~~

3.4 Please set out how funding from the Business Flood Support Scheme will be spent :

Claim category	Details of damage/impact experienced	Cost
Immediate clear up costs (not covered by insurance)		
Non-recoverable excesses for repair or replacement of equipment and stock		
Non recoverable insurance excesses for repair or replacement of building structures		
Temporary business accommodation		
Extra staff costs		
Exceptional business costs (eg hire of dehumidifiers)		
Structural surveys		
Security measures		
Exceptional costs to improve access for suppliers or customers		
Significant loss of trade	Loss trade For day	2,664.66
Other (please specify)		
Other (please specify)		
Other (please specify)		

4. OWNER AND OCCUPIER DETAILS

- 4.1 Are you the owner of the freehold of the property: *yes*
- 4.2 If not, please provide the contact address for the owner of the freehold of the property:

5. STATE AID

- 5.1 Under EU State Aid Legislation, applicants in receipt of 200,000 Euros (approx. £167,000) in the last three years may not be eligible for support. Have you received any State Aid during this or the preceding two years? *NO*
- 5.2 If yes, please give details:

6. YOUR BANK DETAILS

6.1 Any grant awarded will be paid by BACS Transfer: Please set out your bank details below:

Bank 
Account Number 
Sort Code 

7. SIGNATURES

7.1 Signature of applicant

I certify that the information supplied on this application form is correct to the best of my knowledge and belief. I understand that a decision about my grant will be made on the basis of the information I have supplied on this form. I authorise any enquiries necessary to be made. I understand that if I make a false claim I may be prosecuted. If any of the information changes, I will undertake to inform Sevenoaks District Council immediately.

I authorise enquiries to be made with my insurance company to clarify any issues or queries about my insurance cover and any claims made.

I understand that submitting an application to the Business Flood Support Scheme does not necessarily entitle me to receive any funding.

If my application is successful, I agree to acknowledge the support of the District Council in any publicity. I also confirm that my organisation aims to comply with all relevant statutory requirements.

Signed on behalf of business: 

Position in company: Director

7.2 Signature of owner of freehold (if different from 7.1)

I certify that the information supplied on this application form is correct to the best of my knowledge and belief. I agree to the works listed on this application form being carried out.

**Signed on behalf of
owner/freeholder:**

Designation: _____

8. EQUAL OPPORTUNITIES STATEMENT

8.1 _____ recognises that everyone has a contribution to make to our society and a right equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- Race
- Disability
- Gender
- Age
- Religion/Belief
- Sexual Orientation
- Pregnancy and maternity
- Marital or civil partnership status
- Transgender

Signed on behalf of organisation: _____

Designation: _____

Director

PLEASE REMEMBER:

- Complete the form in full. ALL questions must be completed. We will appraise your application based ONLY on the information supplied on this form.
- Print and sign the form – we cannot accept applications by email.
- Please ensure the application is signed by you or your organisation AND the freehold owner of the land/building to be improved. Your application is invalid if it is not signed.
- Supply all supporting information:
 - A set of audited or independently examined accounts for the latest year available
 - A map showing the location of flooding around your property
 - Evidence of impact of flooding to your property:
 - Copy of insurance claim
 - Photographs of any flood damage occurred
 - Any evidence of cost of loss of trading
 - Proof of works and/or invoices for any work completed
- Return by post to the address below:

**Simon Davies, Communities & Business Team, Sevenoaks District Council,
Council Offices, Argyle Road, Sevenoaks, Kent, TN13 1HG**

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Funding of up to £25,000 per application is available to small and medium sized businesses in flood affected areas that have been impacted by the floods and suffered a significant loss of trade. Small and medium sized businesses are usually defined as businesses with 250 employees or less. If your business is larger than this, we would be happy to discuss eligibility with you.

Please complete this application form electronically – we cannot accept hand-written applications

1. YOUR DETAILS

Please tell us:

- 1.1 Name of business: **Gabriels Farm and Fishery**
- 1.2 Contact name: **[REDACTED]**
- 1.3 Position in organisation (if applicable): **Owner**
- 1.4 Business address and postcode: **Gabriels Farm, Marsh Green Rd, Edenbridge, Kent. TN8 5PP**
- 1.5 Email: **[REDACTED]**
- 1.6 Telephone number: **01732 865355** Mobile: **[REDACTED]**
- 1.7 Website: **www.gabriels-fishery.co.uk**
- 1.8 Are you VAT Registered? **yes**
- 1.9 VAT Registration number **603 6732 63**

Sevenoaks District Council Community Services Department			
10 MAY 2014			
CSD	LEISURE	CSO	COMM
EHO	ENV SERVICES	ADMIN	

2. INFORMATION ABOUT HOW YOU WOULD USE A GRANT

2.1 Date(s) on which flooding affected your business: **24/12/13 - 28/2/14**

2.2 Have you filed a claim with your insurer? **yes**

2.3 If no, please say why?

2.4 If yes, what is the status/outcome of the claim? **Claim settled**

2.5 What is the result of the impact of flooding on your business?

- Direct damage and loss to premises yes
- Direct damage and loss to equipment/stock yes
- Loss of trading due to limited access to premises, equipment or stock
- Loss of trading due to limited access to customers and/or suppliers yes
- Other (please outline) yes

2.6 Please provide a written description detailing the extent of flooding in/around your business and the damage/impact to your business. Please set out your current ability to trade. Please include with your claim submission a map showing the location of flooding around your property and include any photographs of the damage caused. Please include with your claim submission a copy of any claim you have made to your insurer for this event:

A tree came down in cross roads field blocking the stream. Therefore water took longer to drain away and further flooding on 17th Jan 2014 washed away the farm entrance. The same back up of the flood water extended accross the B2028 at Marsh Green. This prevented some of our customers entering the site.

Three field shelters- 2 in church paddock and one in corner field at Marsh Green were blown over and wrecked.

The drive across the estate is not an insured item. Three streams cross this drive. The surface over two streams was washed away and had to be filled with bags of dry concrete to stop further erosion, before covering with reinorcement and roadstone. It would prevent access to our fishery and campsite

Field fencing has been washed over with the weight of debris in the water, snapping off the timber posts. 380 replacment posts required.

2.7 How will you spend a grant from the Business Flood Support Scheme?

Digging out the ditches to drain the land more efficiently and to prevent the flooding by back up, as alternative drainage route will aid the escape of surface water run-off.
Plus re-surfacing the access road.

2.8 If you are claiming for loss of trade, please set out how this amount was calculated:

2.9 Has repair/remedial work been started to your business?

yes

2.10 If not, when will the work be carried out?

2.11 Do you have the necessary legal agreements, insurances and processes in place to deliver the required improvements?

Most is covered by NFU mutual, Oxted branch. 01883 714444

Policy No. 008x1827660/NOG

3. CLAIM COSTS

- 3.1 What is the total expected cost of the impact to your business? £
- 3.2 What is the total value of the claim to your insurer? £
- 3.3 Total amount requested from the Business Flood Support Scheme £
- 3.4 Please set out how funding from the Business Flood Support Scheme will be spent :

Claim category	Details of damage/impact experienced	Cost
Immediate clear up costs (not covered by insurance)	invoices	2388
Non-recoverable excesses for repair or replacement of equipment and stock		
Non recoverable insurance excesses for repair or replacement of building structures	invoices	3640
Temporary business accommodation		
Extra staff costs		
Exceptional business costs (eg hire of dehumidifiers)		
Structural surveys		
Security measures		
Exceptional costs to improve access for suppliers or customers		
Significant loss of trade		
Other (please specify)		
Other (please specify)		
Other (please specify)		

4. OWNER AND OCCUPIER DETAILS

- 4.1 Are you the owner of the freehold of the property:
yes
- 4.2 If not, please provide the contact address for the owner of the freehold of the property:

5. STATE AID

- 5.1 Under EU State Aid Legislation, applicants in receipt of 200,000 Euros (approx. £167,000) in the last three years may not be eligible for support. Have you received any State Aid during this or the preceding two years? **yes**
- 5.2 If yes, please give details: SPS , CSF, CS

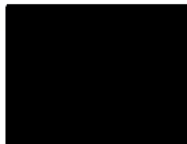
6. YOUR BANK DETAILS

6.1 Any grant awarded will be paid by BACS Transfer: Please set out your bank details below:

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Account Number

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7. SIGNATURES

7.1 Signature of applicant

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I understand that submitting an application to the Business Flood Support Scheme does not necessarily entitle me to receive any funding.

If my application is successful, I agree to acknowledge the support of the District Council in any publicity. I also confirm that my organisation aims to comply with all relevant statutory requirements.

Signed on behalf of business:



Position in company:

OWNER

7.2 Signature of owner of freehold (if different from 7.1)

I certify that the information supplied on this application form is correct to the best of my knowledge and belief. I agree to the works listed on this application form being carried out.

Signed on behalf of
owner/freeholder:

Designation:

8. EQUAL OPPORTUNITIES STATEMENT

8.1 Derek Martin recognises that everyone has a contribution to make to our society and a right equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- Race
- Disability
- Gender
- Age
- Religion/Belief
- Sexual Orientation
- Pregnancy and maternity
- Marital or civil partnership status
- Transgender

Signed on behalf of organisation:



Designation:

Owner

PLEASE REMEMBER:

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 - A map showing the location of flooding around your property
 - Evidence of impact of flooding to your property:
 - Copy of insurance claim
 - Photographs of any flood damage occurred
 - Any evidence of cost of loss of trading
 - Proof of works and/or invoices for any work completed
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